Your laundry list of to do's Buttoned Up.™

buttoned up®

Use this sheet to capture all of your to-do's. Don't worry about prioritizing or editing—the purpose of this sheet is to get them out of your head and onto a piece of paper so you don't have to waste precious gray matter worrying whether you've forgotten one.

week of:

| errands / to do's | | chores | calls / emails |
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